Cedar Crest College's Four-Year Graduation (4YG) Guarantee is open to all academically qualified candidates enrolled full-time in a 4-year bachelor's degree program, with the exception of Nuclear Medicine Technology. It does not apply to dual degree, fifth-year, or graduate programs. Provided students comply with all of the conditions of the program, Cedar Crest College will guarantee graduation within four years. The guarantee extends to one major only. While many students add additional majors and minors and finish within four years, Cedar Crest will not be able to provide four year guarantee in those cases.

Conditions

By signing below, _____ is enrolled in the 4YG program for the Writing major under the 2017 catalog requirements and agrees to

- assume ultimate responsibility for monitoring academic progress and the completion of all academic requirements;
- enroll at Cedar Crest for four continuous academic years;
- remain in good academic standing;
- complete an average of 30 new credits in each academic year. Courses must be selected in consultation with her academic advisor and 4YG coordinator and must apply to the recommended course sequence on page 2;
- maintain the GPA requirements of the Writing major and Liberal Arts Curriculum;
- meet regularly with her assigned academic advisor and 4YG coordinator following the schedule outlined below;
- resolve all outstanding holds that would prevent registration prior to the start of registration for each semester;
- register for classes each semester on the date appropriate for class standing as set forth by the Registrar;
- be responsive to communication from Cedar Crest College, including advisors and the 4YG coordinator;
- officially declare a Writing major by the completion of 30 credits. If a change of major is requested after 30 credits, the ability to sign a new 4YG contract is not guaranteed.
- complete the following and all other Writing major requirements:
  - Earn a C or better in all courses taken for application to the major and all major requirements.
  - Abide by all other departmental policies and successfully meet all other graduation requirements.

The 4YG does not guarantee that courses will be offered at a particular time or on particular days, nor can it assure graduation in four years if accreditation agencies require immediate curricular changes. This agreement pertains only to the catalog specified; if major requirements change and the student elects to follow the newer requirements, this contract is void.

If a student meets all of the degree/program requirements but cannot graduate in four years because a course or courses are not available, the student will meet with her advisor as soon as the problem is discovered to discuss options for completion. These options could include a course substitution, an independent study, or permission to enroll in the course in a subsequent semester at no tuition cost to the student.

Required Meeting Schedule:

	Semester 1	**Semester 2**	**Semester 3**	**Semester 4**
Beginning of Semester	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator
Prior to registration	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator
	Semester 5	**Semester 6**	**Semester 7**	**Semester 8**
Beginning of Semester	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator
Prior to registration	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator

I agree to the stipulations set forth in this agreement.

_____   _____   _____
 Student Signature   Date   ID Number   Entry Term

_____   _____
 Advisor Signature   Date   4YG Coordinator Signature   Date

FALL 2017

Course	Cr	Title	✓
ENG 104	3	Introduction to Creative Writing	
_____	3	Art LAC course	
_____	3	Humanities LAC course	
FYS ____	3	First Year Seminar	
CCC 101	0.5	College Life	
_____	3	elective***	

SPRING 2018

Course	Cr	Title	✓
ENG 245	3	Topics in World Lit	
_____	3	Social Science LAC course	
WRI 100	3	College Writing	
CCC 102	0.5	Exploring Your Future	
_____	3	elective***	
_____	3	elective***	

FALL 2018

Course	Cr	Title	✓
_____	3	Oral Presentation course*	
ENG 200	3	Literary Analysis	
____	3	Applied writing elective	
ETL 235	3	Ethical Life	
_____	3	elective***	

SPRING 2019

Course	Cr	Title	✓
ENG 230	3	Introduction to Professional Writing	
ENG 200	3	Literary Analysis	
_____	3	Science LAC course	
CCC 201	3	Sophomore Expedition	
_____	3	elective***	

FALL 2019

Course	Cr	Title	✓
ENG 235	3	Topics in Nonfiction Writing	
_____	3	Mathematics and Logic LAC course	
_____	3	Social Science LAC course	
__ ___	3	Technology elective	
_____	3	elective***	

SPRING 2020

Course	Cr	Title	✓
_____	3	Applied writing elective	
ENG ___	3	Advanced writing elective	
_____	3	Mathematics and Logic LAC course	
_____	3	elective***	
_____	3	elective***	

FALL 2020

Course	Cr	Title	✓
ENG ___	3	Advanced writing elective	
_____	4	Science LAC course with lab	
ENG___	3	Literature elective**	
_____	3	elective***	
_____	3	elective***	

SPRING 2021

Course	Cr	Title	✓
ENG 3__	3	Writing major capstone	
_____	3	Art LAC course	
ENG 3___	3	Advanced writing elective	
_____	3	elective***	
_____	3	elective***	

* Select one course from the following: COM 100, 210; THS 105.

**Select one course from the following: COM 120, 252; ENG 237.

***Electives must be included to ensure that the overall total number of credits reaches the 120 credits needed to complete a degree.

Liberal Arts Curriculum (LAC) and College-Wide Requirements

Natural Science (SCI): 7 cr. total, one must be a lab-based course
1. _____
2. _____

Arts (ART): 6 cr. total, one must be a 3 cr. course
1. Creative writing course
2. ENG 104

Mathematics & Logic (ML): 6 cr. total, one must be a MAT course
1. _____
2. _____

Ethics (ETH): 1 course, 3 cr.
1. ETL 235

Technology:
1. COM 120 or 252; or ENG 237

Oral Presentation:
1. COM 100 or 252 or THS 105

Writing (WRI1, WRI2): 2 courses, 6 cr. total
1. WRI 100
2. ENG 235

Humanities (HUM): 2 courses, 6 cr. total
1. ENG 200
2. Literature elective

Social Science (SS): 2 courses, 6 cr. total
1. _____
2. _____

Global Studies (GS): 1 course, 3 cr.
1. ENG 105 or 245

Information Literacy:
1. ENG 200 and capstone