

Cedar Crest College’s Four-Year Graduation (4YG) Guarantee is open to all academically qualified candidates enrolled full-time in a 4-year bachelor’s degree program, with the exception of Nuclear Medicine Technology. It does not apply to dual degree, fifth-year, or graduate programs. Provided students comply with all of the conditions of the program, Cedar Crest College will guarantee graduation within four years. The guarantee extends to one major only. While many students add additional majors and minors and finish within four years, Cedar Crest will not be able to provide four year guarantee in those cases.

Conditions

By signing below, I, \_\_\_\_\_ am enrolling in the 4YG program for the Accounting major under the 2018 catalog requirements and I agree to:

- assume ultimate responsibility for monitoring my academic progress and the completion of all academic requirements;
- enroll at Cedar Crest for four continuous academic years;
- remain in good academic standing;
- complete an average of 30 new credits in each academic year. *Note: Courses must be selected in consultation with your academic advisor and 4YG coordinator and must apply to the recommended course sequence on page 2;*
- maintain the GPA requirements of the Accounting major and Liberal Arts Curriculum;
- meet regularly with my assigned academic advisor and 4YG coordinator following the schedule outlined below;
- resolve all outstanding holds that would prevent registration prior to the start of registration for each semester;
- register for classes each semester on the date appropriate for class standing as set forth by the Registrar;
- be responsive to communication from Cedar Crest College, including advisors and the 4YG coordinator;
- officially declare an Accounting major by the completion of 30 credits. If a change of major is requested after 30 credits, the ability to sign a new 4YG contract is not guaranteed.
- complete the following and all other Accounting major requirements:
  - Earn a C- or better in all courses taken for major requirements.
  - Maintain a minimum cumulative GPA of 2.25.
  - Maintain a minimum GPA of 2.5 in all major courses.
  - Abide by all other departmental policies and successfully meet all other graduation requirements.

The 4YG does not guarantee that courses will be offered at a particular time or on particular days, nor can it assure graduation in four years if accreditation agencies require immediate curricular changes. This agreement pertains only to the catalog specified; if major requirements change and the student elects to follow the newer requirements, this contract is void.

If a student meets all of the degree/program requirements but cannot graduate in four years because a course or courses are not available, the student will meet with their advisor as soon as the problem is discovered to discuss options for completion. These options could include a course substitution, an independent study, or permission to enroll in the course in a subsequent semester at no tuition cost to the student.

Required Meeting Schedule:

	Semester 1	Semester 2	Semester 3	Semester 4
Beginning of Semester	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator
Prior to registration	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator
	Semester 5	Semester 6	Semester 7	Semester 8
Beginning of Semester	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator
Prior to registration	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator

I agree to the stipulations set forth in this agreement.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
ID Number

\_\_\_\_\_  
Entry Term

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
4YG Coordinator Signature

\_\_\_\_\_  
Date

**FALL 2018**

Course	Cr	Title	✓
ACC 101	3	Financial Accounting	
BUA 110 or ECO 100	3	Principles of Management or Business as a Social Process	
ECO 101	3	Principles of Economics: Macro	
_____	3	Art LAC course	
FYS _____	3	First Year Seminar	
CCC 101	0.5	College Life	

**SPRING 2019**

Course	Cr	Title	✓
ACC 102	3	Managerial Accounting	
ECO 102	3	Principles of Economics: Micro	
MAT 110	3	Probability & Statistics	
MRK 230	3	Principles of Marketing	
WRI 100	3	College Writing	
CCC 102	0.5	Exploring Your Future	

**FALL 2019**

Course	Cr	Title	✓
BUA 260	3	Advanced Business Software	
ACC 309	3	Intermediate Accounting I	
BUA 204	3	Modern Business Communication	
_____	4	Science LAC course with lab	
_____	3	elective***	

**SPRING 2020**

Course	Cr	Title	✓
ACC 203	3	Cost Accounting	
ACC 310	3	Intermediate Accounting II	
BUA 219	3	Quantitative Methods	
BUA 221	3	Business Law	
CCC 201	3	Sophomore Expedition	

**FALL 2020**

Course	Cr	Title	✓
ACC 250	3	Principles of Finance	
ACC 315	3	Personal Income Tax Accounting	
BUA 350	3	Leadership	
_____	3	Science LAC course	
_____	3	Humanities LAC course	

**SPRING 2021**

Course	Cr	Title	✓
ACC 316	3	Corporation Income Tax Accounting	
BUA 345	3	Operations and Supply Chain Management	
BUA 281	4	Professional Ethics	
_____	3	Humanities LAC course	
_____	3	Art LAC course	

**FALL 2021**

Course	Cr	Title	✓
ACC 322	3	Auditing	
ACC 351	3	Industry Analysis and Strategy	
_____	3	elective***	
_____	3	elective***	
_____	3	elective***	

**SPRING 2022**

Course	Cr	Title	✓
ACC 321	3	Advanced Accounting	
ACC 352	3	Innovation and Entrepreneurship	
SPS 270	3-9	Internship	
_____	3	elective***	
_____	3	elective***	

\*\*\* Electives must be included to ensure that the overall total number of credits reaches the 120 credits needed to complete a degree.

## Liberal Arts Curriculum (LAC) and College-Wide Requirements

**Natural Science (SCI): 7 cr. total, one must be a lab-based course**

1. Recommended: PSY 215, FSC 101
2. \_\_\_\_\_

**Arts (ART): 6 cr. total, one must be a 3 cr. course**

1. Recommended: COM 107, 108
2. \_\_\_\_\_

**Mathematics & Logic (ML): 6 cr. total, one must be a MAT course**

1. MAT 110
2. BUA 219

**Ethics (ETH): 1 course, 3 cr.**

1. BUA 281

**Technology:**

1. BUA 260

**Oral Presentation:**

1. BUA 204 and ACC 352

**Writing (WRI1, WRI2): 2 courses, 6 cr. total**

1. WRI 100
2. BUA 204

**Humanities (HUM): 2 courses, 6 cr. total**

1. recommended: HIS 121, 122
2. recommended: COM 102, 140, or 245

**Social Science (SS): 2 courses, 6 cr. total**

1. ECO 101
2. ECO 102

**Global Studies (GS): 1 course, 3 cr.**

1. CCC 201

**Information Literacy:**

1. ACC 351