Cedar Crest College’s Four-Year Graduation (4YG) Guarantee is open to all academically qualified candidates enrolled full-time in a 4-year bachelor’s degree program, with the exception of Nuclear Medicine Technology. It does not apply to dual degree, fifth-year, or graduate programs. Provided students comply with all of the conditions of the program, Cedar Crest College will guarantee graduation within four years. The guarantee extends to one major only. While many students add additional majors and minors and finish within four years, Cedar Crest will not be able to provide four year guarantee in those cases.

Conditions

By signing below, I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ am enrolling in the 4YG program for the Communication major under the 2023-2024 catalog requirements and I agree to:

* assume ultimate responsibility for monitoring my academic progress and the completion of all academic requirements;
* enroll at Cedar Crest for four continuous academic years;
* remain in good academic standing;
* complete an average of 30 new credits in each academic year. *Note: Courses must be selected in consultation with your academic advisor and 4YG coordinator and must apply to the recommended course sequence on page 2;*
* maintain the GPA requirements of the Communication major and Liberal Arts Curriculum;
* meet regularly with my assigned academic advisor and 4YG coordinator following the schedule outlined below;
* resolve all outstanding holds that would prevent registration prior to the start of registration for each semester;
* register for classes each semester on the date appropriate for class standing as set forth by the Registrar;
* be responsive to communication from Cedar Crest College, including advisors and the 4YG coordinator;
* officially declare a Communication major by the completion of 30 credits. *Note: If a change of major is requested after 30 credits, the ability to sign a new 4YG contract is not guaranteed.*
* complete the following and all other Communication major requirements:
	+ Earn a C- or better in all courses taken for specifically for major requirements.
	+ Abide by all other departmental policies and successfully meet all other graduation requirements.

The 4YG does not guarantee that courses will be offered at a particular time or on particular days, nor can it assure graduation in four years if accreditation agencies require immediate curricular changes. This agreement pertains only to the catalog specified; if major requirements change and the student elects to follow the newer requirements, this contract is void.

If a student meets all of the degree/program requirements but cannot graduate in four years because a course or courses are not available, the student will meet with their advisor as soon as the problem is discovered to discuss options for completion. These options could include a course substitution, an independent study, or permission to enroll in the course in a subsequent semester at no tuition cost to the student.

Required Meeting Schedule:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Semester 1** | **Semester 2** | **Semester 3** | **Semester 4** |
| Beginning of Semester | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator |
| Prior to registration  | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator |
|  | **Semester 5** | **Semester 6** | **Semester 7** | **Semester 8** |
| Beginning of Semester | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator |
| Prior to registration  | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor\_\_\_\_ 4YG Coordinator |

I agree to the stipulations set forth in this agreement.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Student Signature Date ID Number Entry Term

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Advisor Signature Date 4YG Coordinator Signature Date

|  |  |  |
| --- | --- | --- |
| **FALL 2023** |  | **SPRING 2024** |
| **Course** | **Cr** | **Title** | *
 |  | **Course** | **Cr** | **Title** |  |
| COM 1\_\_ | 3 | COM 100 Introduction to Communication *or* COM 102 Media Literacy  |  |  | COM 112 | 3 | Media Industries |  |
| \_\_\_\_\_\_ | 3 | Science LAC course |  |  | \_\_\_\_\_\_ | 3 | Social Science LAC course |  |
| \_\_\_\_\_\_ | 3 | LAC course |  |  | WRI 100 | 3 | College Writing |  |
| FYS \_\_\_\_ | 3 | First Year Seminar |  |  | \_\_\_\_\_\_ | 3 | LAC course |  |
| CCC 101 | 0.5 | College Life |  |  | CCC 102 | 0.5 | Exploring Your Future |  |
| \_\_\_\_\_\_ | 3 | elective\*\*\* |  |  | \_\_\_\_\_\_ | 3 | elective\*\*\* |  |

|  |  |  |
| --- | --- | --- |
| **FALL 2024** |  | **SPRING 2025** |
| **Course** | **Cr** | **Title** | *
 |  | **Course** | **Cr** | **Title** |  |
| COM 200 | 3 | Communication Theory and Research |  |  | \_\_\_\_\_\_ | 3 | LAC course |  |
| \_\_\_\_\_\_ | 3 | Ethics selection |  |  | COM\_\_\_ | 3 | Applications elective\*\* |  |
| \_\_\_\_\_\_ | 3 | LAC course |  |  | COM\_\_\_ | 3 | Perspectives elective\* |  |
| COM 1\_\_ | 3 | COM 100 Introduction to Communication *or* COM 102 Media Literacy  |  |  | \_\_\_\_\_\_ | 4 |  LAC course (with lab, if applicable) |  |
| \_\_\_\_\_\_ | 3 | elective\*\*\* |  |  | CCC 201 | 3 | Sophomore Expedition |  |

|  |  |  |
| --- | --- | --- |
| **FALL 2025** |  | **SPRING 2026** |
| **Course** | **Cr** | **Title** | *
 |  | **Course** | **Cr** | **Title** |  |
| COM\_\_\_ | 3 | Perspectives elective\* |  |  | COM\_\_\_ | 3 | Perspectives elective\* |  |
| COM\_\_\_ | 3 | Applications elective\*\* |  |  | COM\_\_\_ | 3 | Advanced Study elective^ |  |
| \_\_\_\_\_\_ | 3 |  LAC course |  |  | \_\_\_\_\_\_ | 3 | Mathematics & Logic LAC course |  |
| \_\_\_\_\_\_ | 3 | elective\*\*\* |  |  | \_\_\_\_\_\_ | 3 | elective\*\*\* |  |
| \_\_\_\_\_\_ | 3 | elective\*\*\* |  |  | \_\_\_\_\_\_ | 3 | elective\*\*\* |  |

|  |  |  |
| --- | --- | --- |
| **FALL 2026** |  | **SPRING 2027** |
| **Course** | **Cr** | **Title** | *
 |  | **Course** | **Cr** | **Title** |  |
| COM 350 | 3 | Senior Seminar I |  |  | COM 352 | 3 | Senior Seminar II |  |
| COM\_\_\_ | 3 | One Perspectives, Applications, or Advanced Study elective~ |  |  | COM\_\_\_ | 3 | One Perspectives, Applications, or Advanced Study elective~ |  |
| \_\_\_\_\_\_ | 3 | elective\*\*\* or internship |  |  | \_\_\_\_\_\_ | 3 | elective\*\*\* or internship |  |
| \_\_\_\_\_\_ | 3 | elective\*\*\* |  |  | \_\_\_\_\_\_ | 3 | elective\*\*\* |  |
| \_\_\_\_\_\_ | 3 | elective\*\*\* |  |  | \_\_\_\_\_\_ | 3 | elective\*\*\* |  |

\* Perspectives: choose 3 courses for a total of 9 credits from: COM 120, 130, 140, 150, 207, 210, 212, 215, 216, 240, 244, 245, 246, 252, 255, 260-265, 270, 272, 275, 278, 280, 282, 285. COM 244, 245: Each only once in this category and no more than twice toward major

\*\*Applications: choose 2 courses for a total of 6 credits. Only 3 credits may be satisfied through an internship: COM 106, 107, 108, 121, 133, 152 (1-3 credits; max. 3 credits), 209, 224, 225, 231, 370. With permission: COM 220, 222, 226.

^Advanced Study: choose one course from: COM 300, 310, 324, 325.

~Electives within the major: Two classes (6 credits) to be chosen from the above courses.

COM 260-265: Advisor permission needed for special topics to count toward any category

\*\*\* Electives must be included to ensure that the overall total number of credits reaches the 120 credits needed to complete a degree.

**Liberal Arts Curriculum (LAC) and College-Wide Requirements**

|  |  |  |
| --- | --- | --- |
| **Natural Science (SCI)**: 7 cr. total, one must be a lab-based course |  | **Writing (WRI1, WRI2)**: 2 courses, 6 cr. total |
| 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |  | 1. WRI 100
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |
| **Arts (ART)**: 6 cr. total, one must be a 3 cr. course |  | **Humanities (HUM)**: 2 courses, 6 cr. total |
| 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |  | 1. COM 102
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |
| **Mathematics & Logic (ML)**: 6 cr. total, one must be a MAT course |  | **Social Science (SS)**: 2 courses, 6 cr. total |
| 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |  | 1. COM 100
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |
| **Ethics (ETH)**: 1 course, 3 cr. |  | **Global Studies (GS)**: 1 course, 3 cr. |
| 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |  | 1. CCC 201
 |
| **Technology**:  |  | **Information Literacy**:  |
| 1. COM 100
 |  | 1. COM 200
 |
| Oral Presentation: |  |  |
| 1. COM 352
 |  |

 Rev. 6/6/2023