

**OFFICE OF THE REGISTRAR
CEDAR CREST COLLEGE
PETITION FOR A SELF-DESIGNED MAJOR**

Prepare your petition and present it to the Office of the Registrar for consideration by the Committee on Undergraduate Education.

Name: _____ Date: _____

Address: _____ ID Number: _____

Class: _____

Title of Major: _____

Total Comprising Major: _____ Degree: _____ (BA or BS)

Advisor(s) for Self-designed Major: _____

Rationale for Self-designed major: _____

Have you consulted the bulletins of colleges and universities that offer similar majors? _____
If so, have you used this information in designing your program? _____

Have you consulted with people off-campus whose employment is related to your area of study? _____
If so, indicate whom you have contacted. If feasible, attach a written supporting statement from them.

Have you consulted with the Director of Career Planning on the appropriateness of your major to your career goals? _____

On a separate sheet, list:

1. The courses which constitute your major, including department, course number, title, and credits
2. The proposed schedule of all your courses, by semester, from now until the awarding of your degree.

I have read the guidelines for the Self-Designed Major and attest that this proposal meets those guidelines

Signatures of endorsements (with attached comments, if deemed useful).

Advisor

Advisor

Provost

Date

Student Signature

Date

Committee Action: _____ Date: _____

Faculty Information:

PETITION FOR A SELF-DESIGNED MAJOR: Proposals will only be considered if the courses required are available at Cedar Crest or within the LVAIC consortium and meet the standards for an academic major at Cedar Crest. The "Guidelines for a Self-Designed Major Petition" must be met.

Guidelines for Self-Designed Major Petition

A student may design their own major and seek its approval from the Committee on Undergraduate Education. The student needs to submit the petition to the Office of the Registrar. The petition shall indicate the expected degree. Members of the committee use the following guidelines as they evaluate a program submitted for approval as a self-designed major.

1. Petitions for a self-designed major must be submitted by the time 90 credits have been completed.
2. The program for a self-designed major must be developed in consultation with at least two Cedar Crest faculty advisors. Signatures are required.
3. The applicant should explain why a conventional major does not meet their needs. Have other means of meeting their objectives been considered, including double major and major/minor combinations?
4. A list of all courses taken, in addition to a list of proposed courses, should be included with the petition; the applicant should designate which courses apply to the major, which courses apply to the college-wide requirements, and which courses are electives.
5. At least 50% of the courses designated for the major should be taken at Cedar Crest College. 24 to 36 credits should have direct applicability to the self-designed major. These credits should include work at the advanced (300) level.
6. Proposals should reflect a careful consideration of courses that could support the self-designed major's objectives. While it is important to develop appropriate depth in a certain field, there should be recognition of alternate points of view that would increase the scope of any subject and contribute to a student's mastery and understanding of their field. The student is encouraged to take electives purely for their own value.
7. The College-Wide Requirements require that each major designate a Mathematics, Technology and Information Literacy (TIL), and Oral Presentation (OP) requirement.
8. The student must follow the transfer policy of the college, as well as all other Academic Policies of the college.