

Cedar Crest College's Four-Year Graduation (4YG) Guarantee is open to all academically qualified candidates enrolled full-time in a 4-year bachelor's degree program, with the exception of Nuclear Medicine Technology. It does not apply to dual degree, fifth-year, or graduate programs. Provided students comply with all of the conditions of the program, Cedar Crest College will guarantee graduation within four years. The guarantee extends to one major only. While many students add additional majors and minors and finish within four years, Cedar Crest will not be able to provide four year guarantee in those cases.

Conditions

By signing below, \_\_\_\_\_ is enrolled in the 4YG program for the Writing major under the 2021-2022 catalog requirements and agrees to

- assume ultimate responsibility for monitoring academic progress and the completion of all academic requirements;
- enroll at Cedar Crest for four continuous academic years;
- remain in good academic standing;
- complete an average of 30 new credits in each academic year. Courses must be selected in consultation with her academic advisor and 4YG coordinator and must apply to the recommended course sequence on page 2;
- maintain the GPA requirements of the Writing major and Liberal Arts Curriculum;
- meet regularly with her assigned academic advisor and 4YG coordinator following the schedule outlined below;
- resolve all outstanding holds that would prevent registration prior to the start of registration for each semester;
- register for classes each semester on the date appropriate for class standing as set forth by the Registrar;
- be responsive to communication from Cedar Crest College, including advisors and the 4YG coordinator;
- officially declare a Writing major by the completion of 30 credits. If a change of major is requested after 30 credits, the ability to sign a new 4YG contract is not guaranteed.
- complete the following and all other Writing major requirements:
  - Earn a C or better in all courses taken for application to the major and all major requirements.
  - Abide by all other departmental policies and successfully meet all other graduation requirements.

The 4YG does not guarantee that courses will be offered at a particular time or on particular days, nor can it assure graduation in four years if accreditation agencies require immediate curricular changes. This agreement pertains only to the catalog specified; if major requirements change and the student elects to follow the newer requirements, this contract is void.

If a student meets all of the degree/program requirements but cannot graduate in four years because a course or courses are not available, the student will meet with her advisor as soon as the problem is discovered to discuss options for completion. These options could include a course substitution, an independent study, or permission to enroll in the course in a subsequent semester at no tuition cost to the student.

Required Meeting Schedule:

|                       | Semester 1                           | Semester 2                           | Semester 3                           | Semester 4                           |
|-----------------------|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|
| Beginning of Semester | ____ Advisor<br>____ 4YG Coordinator | ____ Advisor<br>____ 4YG Coordinator | ____ Advisor<br>____ 4YG Coordinator | ____ Advisor<br>____ 4YG Coordinator |
| Prior to registration | ____ Advisor<br>____ 4YG Coordinator | ____ Advisor<br>____ 4YG Coordinator | ____ Advisor<br>____ 4YG Coordinator | ____ Advisor<br>____ 4YG Coordinator |
|                       | Semester 5                           | Semester 6                           | Semester 7                           | Semester 8                           |
| Beginning of Semester | ____ Advisor<br>____ 4YG Coordinator | ____ Advisor<br>____ 4YG Coordinator | ____ Advisor<br>____ 4YG Coordinator | ____ Advisor<br>____ 4YG Coordinator |
| Prior to registration | ____ Advisor<br>____ 4YG Coordinator | ____ Advisor<br>____ 4YG Coordinator | ____ Advisor<br>____ 4YG Coordinator | ____ Advisor<br>____ 4YG Coordinator |

I agree to the stipulations set forth in this agreement.

|                   |      |                           |            |
|-------------------|------|---------------------------|------------|
| Student Signature | Date | ID Number                 | Entry Term |
| Advisor Signature | Date | 4YG Coordinator Signature | Date       |

**FALL 2021**

| Course    | Cr  | Title                            | ✓ |
|-----------|-----|----------------------------------|---|
| ENG 104   | 3   | Introduction to Creative Writing |   |
| _____     | 3   | Elective***                      |   |
| _____     | 3   | Humanities LAC course            |   |
| FYS _____ | 3   | First Year Seminar               |   |
| CCC 101   | 0.5 | College Life                     |   |
| _____     | 3   | elective***                      |   |

**SPRING 2022**

| Course  | Cr  | Title                      | ✓ |
|---------|-----|----------------------------|---|
| ENG 245 | 3   | Topics in World Literature |   |
| _____   | 3   | Social Science LAC course  |   |
| WRI 100 | 3   | College Writing            |   |
| CCC 102 | 0.5 | Exploring Your Future      |   |
| _____   | 3   | elective***                |   |
| _____   | 3   | elective***                |   |

**FALL 2022**

| Course  | Cr | Title                    | ✓ |
|---------|----|--------------------------|---|
| _____   | 3  | Oral Proficiency course* |   |
| ENG 200 | 3  | Literary Analysis        |   |
| _____   | 3  | Applied writing elective |   |
| ETL 235 | 3  | Ethical Life             |   |
| _____   | 3  | elective***              |   |

**SPRING 2023**

| Course    | Cr | Title                                     | ✓ |
|-----------|----|---|---|
| ENG 230   | 3  | Introduction to Professional Writing      |   |
| ENG _____ | 3  | 100-, 200-, 300-level Literature elective |   |
| _____     | 3  | Science LAC course                        |   |
| _____     | 3  | SYE <i>or</i> elective***                 |   |
| _____     | 3  | elective***                               |   |

**FALL 2023**

| Course  | Cr | Title                            | ✓ |
|---------|----|----------------------------------|---|
| ENG 235 | 3  | Topics in Nonfiction Writing     |   |
| _____   | 3  | Mathematics and Logic LAC course |   |
| _____   | 3  | Social Science LAC course        |   |
| _____   | 3  | Technology elective**            |   |
| _____   | 3  | elective***                      |   |

**SPRING 2024**

| Course    | Cr | Title                      | ✓ |
|-----------|----|----------------------------|---|
| ENG _____ | 3  | Applied writing elective   |   |
| ENG _____ | 3  | Advanced writing elective^ |   |
| _____     | 3  | Mathematics LAC course     |   |
| _____     | 3  | elective***                |   |
| _____     | 3  | elective***                |   |

**FALL 2024**

| Course    | Cr | Title                       | ✓ |
|-----------|----|-----------------------------|---|
| ENG _____ | 3  | Advanced writing elective   |   |
| _____     | 4  | Science LAC course with lab |   |
| ENG _____ | 3  | Advanced writing elective   |   |
| _____     | 3  | elective***                 |   |
| _____     | 3  | elective***                 |   |

**SPRING 2025**

| Course  | Cr | Title                  | ✓ |
|---------|----|------------------------|---|
| _____   | 3  | Elective***            |   |
| _____   | 3  | Elective***            |   |
| ENG 351 | 3  | Writing major capstone |   |
| _____   | 3  | elective***            |   |
| _____   | 3  | elective***            |   |

\* Select one course from the following: COM 100, 210; THS 105.

\*\*Select one course from the following: COM 120, 252; ENG 237.

^Select one of the following Advanced Writing courses: ENG 209, 333, 334, 335, 336.

\*\*\*Electives must be included to ensure that the overall total number of credits reaches the 120 credits needed to complete a degree.

## Liberal Arts Curriculum (LAC) for Writing majors

|  |
|--|
| <b>Natural Science:</b> One must be a lab-based course             |
| 1. _____   |
| 2. _____   |
| <b>Arts:</b> 6 cr. total, one must be a 3 cr. course               |
| 1. Creative writing course   |
| 2. ENG 104   |
| <b>Mathematics &amp; Logic:</b> 6 cr total, one mathematics course |
| 1. _____   |
| 2. _____   |
| <b>Ethics:</b> 3 cr.   |
| 1. ETL 235   |
| <b>Technology:</b>   |
| 1. COM 252 or ENG 237  |
| <b>Oral Proficiency:</b>   |
| 1. COM 100 or 210 or THS 105                                       |

|                                    |
|------------------------------------|
| <b>Writing:</b> 6 cr.              |
| 1. WRI 100                         |
| 2. ENG 235                         |
| <b>Humanities:</b> 6 cr. total     |
| 1. ENG 200                         |
| 2. Literature elective             |
| <b>Social Science:</b> 6 cr. total |
| 1. _____                           |
| 2. _____                           |
| <b>Global Studies:</b> 3 cr.       |
| 1. ENG 105 or 245                  |
| <b>Information Literacy:</b>       |
| 1. ENG 200 and Capstone            |