

Cedar Crest College’s Four-Year Graduation (4YG) Guarantee is open to all academically qualified candidates enrolled full-time in a 4-year bachelor’s degree program, with the exception of Nuclear Medicine Technology. It does not apply to dual degree, fifth-year, or graduate programs. Provided students comply with all of the conditions of the program, Cedar Crest College will guarantee graduation within four years. The guarantee extends to one major only. While many students add additional majors and minors and finish within four years, Cedar Crest will not be able to provide four year guarantee in those cases.

Conditions

By signing below, _____ is enrolled in the 4YG program for the Writing major under the 2022-2023 catalog requirements and agrees to

- assume ultimate responsibility for monitoring academic progress and the completion of all academic requirements;
- enroll at Cedar Crest for four continuous academic years;
- remain in good academic standing;
- complete an average of 30 new credits in each academic year. Courses must be selected in consultation with her academic advisor and 4YG coordinator and must apply to the recommended course sequence on page 2;
- maintain the GPA requirements of the Writing major and Liberal Arts Curriculum;
- meet regularly with her assigned academic advisor and 4YG coordinator following the schedule outlined below;
- resolve all outstanding holds that would prevent registration prior to the start of registration for each semester;
- register for classes each semester on the date appropriate for class standing as set forth by the Registrar;
- be responsive to communication from Cedar Crest College, including advisors and the 4YG coordinator;
- officially declare a Writing major by the completion of 30 credits. If a change of major is requested after 30 credits, the ability to sign a new 4YG contract is not guaranteed.
- complete the following and all other Writing major requirements:
 - Earn a C or better in all courses taken for application to the major and all major requirements.
 - Abide by all other departmental policies and successfully meet all other graduation requirements.

The 4YG does not guarantee that courses will be offered at a particular time or on particular days, nor can it assure graduation in four years if accreditation agencies require immediate curricular changes. This agreement pertains only to the catalog specified; if major requirements change and the student elects to follow the newer requirements, this contract is void.

If a student meets all of the degree/program requirements but cannot graduate in four years because a course or courses are not available, the student will meet with her advisor as soon as the problem is discovered to discuss options for completion. These options could include a course substitution, an independent study, or permission to enroll in the course in a subsequent semester at no tuition cost to the student.

Required Meeting Schedule:

	Semester 1	Semester 2	Semester 3	Semester 4
Beginning of Semester	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator
Prior to registration	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator
	Semester 5	Semester 6	Semester 7	Semester 8
Beginning of Semester	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator
Prior to registration	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator	____ Advisor ____ 4YG Coordinator

I agree to the stipulations set forth in this agreement.

Student Signature	Date	ID Number	Entry Term
Advisor Signature	Date	4YG Coordinator Signature	Date

FALL 2022

Course	Cr	Title	✓
CCC 101	0.5	College Life	
FYS ____	3	First Year Seminar	
ENG 104	3	Introduction to Creative Writing	
	3	LAC or elective as needed*	
	3	LAC or elective as needed*	
	3	LAC or elective as needed*	

SPRING 2023

Course	Cr	Title	✓
CCC 102	0.5	Exploring Your Future	
WRI 100/ HON 110	3	College Writing	
ENG 105 or 245	3	Topics in World Literature	
	3	LAC or elective as needed*	
	3	LAC or elective as needed*	
	3	LAC or elective as needed*	

FALL 2023

Course	Cr	Title	✓
ETL 235	3	Ethical Life	
ENG 200	3	Literary Analysis	
	3	Technology course	
	3	LAC or elective as needed*	
	3	LAC or elective as needed*	

SPRING 2024

Course	Cr	Title	✓
ENG ____	3	Applied writing elective**	
ENG ____	3	100-, 200-, 300-level Literature elective	
CCC 201	3	Sophomore Expedition or LAC or elective as needed*	
	3	LAC or elective as needed*	
	3	LAC or elective as needed*	

FALL 2024

Course	Cr	Title	✓
ENG ____	3	Applied writing elective**	
	3	Oral Presentation course	
	3	LAC or elective as needed*	
	3	LAC or elective as needed*	
	3	LAC or elective as needed*	

SPRING 2025

Course	Cr	Title	✓
ENG 230	3	Introduction to Professional Writing	
ENG ____	3	Advanced writing elective***	
	3	LAC or elective as needed*	
	3	LAC or elective as needed*	
	3	LAC or elective as needed*	

FALL 2025

Course	Cr	Title	✓
ENG ____	3	Advanced writing elective***	
ENG ____	3	Advanced writing elective***	
	3	LAC or elective as needed*	
	3	LAC or elective as needed*	
	3	LAC or elective as needed*	

SPRING 2026

Course	Cr	Title	✓
ENG 351	3	Writing major capstone	
ENG ____	3	Advanced writing elective***	
	3	LAC or elective as needed*	
	3	LAC or elective as needed*	
	3	LAC or elective as needed*	

* Choose a course that fulfills one of the LAC curriculum requirements that are not already fulfilled within your major (see LAC table below), or an elective course. Electives must be included to ensure that the total number of credits earned reaches the minimum 120 credits required to complete a degree. Consider adding a minor or a second major to fulfill the minimum credit requirement.

**Note that one of your applied writing electives must be ENG 235, which is required for the core.

***Note that one of your advanced writing electives must be ENG 333, ENG 334, or ENG 335, counted towards the core requirements for the major.

Liberal Arts Curriculum (LAC) for Writing majors

Natural Science: One must be a lab-based course
1. _____
2. _____
Arts: 6 cr. total, one must be a 3 cr. course
1. Creative writing course
2. ENG 104
Mathematics & Logic: 6 cr total, one mathematics course
1. _____
2. _____
Ethics: 3 cr.
1. ETL 235
Technology:
1. COM 252 or ENG 237
Oral Proficiency:
1. COM 100 or 210 or THS 105

Writing: 6 cr.
1. WRI 100 or HON 110
2. ENG 235
Humanities: 6 cr. total
1. ENG 200
2. Literature elective
Social Science: 6 cr. total
1. _____
2. _____
Global Studies: 3 cr.
1. ENG 105 or 245
Information Literacy:
1. ENG 200 and Capstone