

Cedar Crest College’s Four-Year Graduation (4YG) Guarantee is open to all academically qualified candidates enrolled full-time in a 4-year bachelor’s degree program, with the exception of Nuclear Medicine Technology. It does not apply to dual degree, fifth-year, or graduate programs. Provided students comply with all of the conditions of the program, Cedar Crest College will guarantee graduation within four years. The guarantee extends to one major only. While many students add additional majors and minors and finish within four years, Cedar Crest will not be able to provide four-year guarantees in those cases.

Conditions

By signing below, I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , am enrolling in the 4YG program for the Writing major under the 2023-2024 catalog requirements and agree to

* assume ultimate responsibility for monitoring academic progress and the completion of all academic requirements;
* enroll at Cedar Crest for four continuous academic years;
* remain in good academic standing;
* complete an average of 30 new credits in each academic year. Courses must be selected in consultation with my academic advisor and 4YG coordinator and must apply to the recommended course sequence on page 2;
* maintain the GPA requirements of the Writing major and Liberal Arts Curriculum;
* meet regularly with my assigned academic advisor and 4YG coordinator following the schedule outlined below;
* resolve all outstanding holds that would prevent registration prior to the start of registration for each semester;
* register for classes each semester on the date appropriate for class standing as set forth by the Registrar;
* be responsive to communication from Cedar Crest College, including advisors and the 4YG coordinator;
* officially declare a Writing major by the completion of 30 credits. If a change of major is requested after 30 credits, the ability to sign a new 4YG contract is not guaranteed.
* complete the following and all other Writing major requirements:
  + Earn a C- or better in all courses taken for application to the major and all major requirements.
  + Abide by all other departmental policies and successfully meet all other graduation requirements.

The 4YG does not guarantee that courses will be offered at a particular time or on particular days, nor can it assure graduation in four years if accreditation agencies require immediate curricular changes. This agreement pertains only to the catalog specified; if major requirements change and the student elects to follow the newer requirements, this contract is void.

If a student meets all of the degree/program requirements but cannot graduate in four years because a course or courses are not available, the student will meet with her advisor as soon as the problem is discovered to discuss options for completion. These options could include a course substitution, an independent study, or permission to enroll in the course in a subsequent semester at no tuition cost to the student.

Required Meeting Schedule:

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| --- | --- | --- | --- | --- |
|  | **Semester 1** | **Semester 2** | **Semester 3** | **Semester 4** |
| Beginning of Semester | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator |
| Prior to registration | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator |
|  | **Semester 5** | **Semester 6** | **Semester 7** | **Semester 8** |
| Beginning of Semester | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator |
| Prior to registration | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator | \_\_\_\_ Advisor  \_\_\_\_ 4YG Coordinator |

I agree to the stipulations set forth in this agreement.

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Student Signature Date ID Number Entry Term

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Advisor Signature Date 4YG Coordinator Signature Date

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| **FALL 2023** | | | |  | **SPRING 2024** | | |
| **Course** | **Cr** | **Title** |  |  | **Course** | **Cr** | **Title** |  |
| CCC 101 | 0.5 | College Life |  |  | CCC 102 | 0.5 | Exploring Your Future |  |
| FYS \_\_\_ | 3 | First Year Seminar |  |  | WRI 100/HON 110 | 3 | College Writing |  |
| ENG 104 | 3 | Introduction to Creative Writing |  |  | ENG 245 | 3 | Topics in World Literature |  |
|  | 3 | LAC or elective as needed\* |  |  |  | 3 | LAC or elective as needed\* |  |
|  | 3 | LAC or elective as needed\* |  |  |  | 3 | LAC or elective as needed\* |  |
|  | 3 | LAC or elective as needed\* |  |  |  | 3 | LAC or elective as needed\* |  |

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| **FALL 2024** | | | |  | **SPRING 2025** | | |
| **Course** | **Cr** | **Title** |  |  | **Course** | **Cr** | **Title** |  |
| \_\_\_\_\_ | 3 | Ethics selection |  |  | ENG 230 | 3 | Introduction to Professional Writing |  |
| ENG 200 | 3 | Literary Analysis |  |  | ENG \_\_\_\_ | 3 | 100-, 200-, 300-level Literature elective |  |
|  | 3 | Technology course |  |  | CCC 201 | 3 | Sophomore Expedition or LAC or elective as needed\* |  |
| ENG \_\_\_ | 3 | Applied writing elective\*\* |  |  |  | 3 | LAC or elective as needed\* |  |
|  | 3 | LAC or elective as needed\* |  |  |  | 3 | LAC or elective as needed\* |  |

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| **FALL 2025** | | | |  | **SPRING 2026** | | |
| **Course** | **Cr** | **Title** |  |  | **Course** | **Cr** | **Title** |  |
| ENG 209 | 3 | Narrating Your Success\*\*\* |  |  | ENG \_\_\_ | 3 | Applied writing elective\*\* |  |
|  | 3 | Oral Presentation course |  |  | ENG \_\_\_ | 3 | Advanced writing elective\*\*\* |  |
| ENG 237 | 3 | Writing for the Web |  |  |  | 3 | LAC or elective as needed\* |  |
|  | 3 | LAC or elective as needed\* |  |  |  | 3 | LAC or elective as needed\* |  |
|  | 3 | LAC or elective as needed\* |  |  |  | 3 | LAC or elective as needed\* |  |

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| **FALL 2026** | | | |  | **SPRING 2027** | | |
| **Course** | **Cr** | **Title** |  |  | **Course** | **Cr** | **Title** |  |
| ENG \_\_\_ | 3 | Applied writing elective\*\* |  |  | ENG 351 | 3 | Writing major capstone |  |
| ENG \_\_\_ | 3 | Advanced writing elective\*\*\* |  |  | ENG \_\_\_ | 3 | Advanced writing elective\*\*\* |  |
|  | 3 | LAC or elective as needed\* |  |  |  | 3 | LAC or elective as needed\* |  |
|  | 3 | LAC or elective as needed\* |  |  |  | 3 | LAC or elective as needed\* |  |
|  | 3 | LAC or elective as needed\* |  |  |  | 3 | LAC or elective as needed\* |  |

\*Choose a course that fulfills one of the LAC curriculum requirements not already fulfilled within your major (see LAC table below), or an elective course. Electives must be included to ensure that the total number of credits earned reaches the minimum 120 credits required to complete a degree. Consider adding a minor or a second major to fulfill the minimum credit requirement.

\*\*Note that one of your applied writing electives must be ENG 235, required for the core.

\*\*\*Note that one of your advanced writing electives must be ENG 333, ENG 334, or ENG 335, counted towards the core requirements. Additionally, ENG 209 is highly recommended as one of your remaining advanced electives.

**Liberal Arts Curriculum (LAC) for Writing majors**

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| --- | --- | --- |
| **Natural Science**: One must be a lab-based course |  | **Writing**: 6 cr. |
| 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | 1. WRI 100 or HON 110 2. ENG 235 |
| **Arts**: 6 cr. total, one must be a 3 cr. course |  | **Humanities**: 6 cr. total |
| 1. Creative writing course 2. ENG 104 |  | 1. ENG 200 2. Literature elective |
| **Mathematics & Logic**: 6 cr total, one mathematics course |  | **Social Science**: 6 cr. total |
| 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Ethics**: 3 cr. |  | **Global Studies**: 3 cr. |
| 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | 1. CCC 201 or ENG 245 |
| **Technology**: |  | **Information Literacy**: |
| 1. ENG 237 |  | 1. ENG 200 and Capstone |
| **Oral Proficiency**: |  |
| 1. COM 100 or 210 or THS 105 |  |

Rev. 6/1/23