



Academic Services – Peer Tutor

Position Description

Peer Tutors assist Cedar Crest students with achieving academic success by helping them become effective, independent learners. Peer tutors are trained to use well-researched, ethical tutoring methods to assist students with understanding/applying course content and developing their academic skills.

Responsibilities

Peer Tutors for walk-in courses (BIO, CHE, MAT, PSY, NUR, and SWK) spend their scheduled shifts in the tutoring area in the Student Success Center. Peer Tutors typically work one-on-one with students, though small group sessions may also occur.

Peer Tutors for non-walk-in courses arrange via email to meet with students in the Student Success Center during a mutually agreeable day/time. Tutoring sessions typically last one hour.

All tutors are expected to keep current and accurate records of their tutoring sessions. Other responsibilities include attending trainings and meetings, assisting with new tutor training, directing students to other services and resources, and participating in workshop and resource development.

Applicant Requirements

- Cumulative GPA of 3.25 or higher
- Course grade of B+ or higher (A preferred)
- Excellent communication and listening skills
- Ability to work collaboratively with others
- Dedication to helping other students
- Availability to work at least 4 hours per week
- Recommendation from faculty/staff member (preferred, but not required)

Benefits

Peer Tutors are paid by the hour. Raises may be given at the beginning of each academic year based on hours of experience. Working as a Peer Tutor provides collaborative experience, development of professional and leadership skills, and the opportunity to sharpen one's own academic skills.